

FIRST LUTHERAN CHURCH EMPLOYMENT APPLICATION

Name (Last)	(First)	(Middle)	Date
Address	City	State	Zip Code
Telephone	Alternate Telephone	Best Contact Time	E-Mail Address
Are you 18 years of age or older?	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Position Applying For	Type of Work Desired <input type="checkbox"/> Full-Time <input type="checkbox"/> Part Time <input type="checkbox"/> Temporary/Contract		
When Are You Available to Work?	Will You Work Overtime?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Are you eligible to work in this country?	<input type="checkbox"/> Yes <input type="checkbox"/> No		

EDUCATION

TYPE	SCHOOL NAME/LOCATION	COURSE OF STUDY	NUMBER YEARS ATTENDED	DEGREE/ DIPLOMA
HIGH SCHOOL				
BUSINESS/ TECHNICAL				
COLLEGE				
GRADUATE				
OTHER				

Professional Organizations	
First Aid Training Date of Completion	<input type="checkbox"/> Yes <input type="checkbox"/> No
CPR Training Date of Completion	<input type="checkbox"/> Yes <input type="checkbox"/> No

EMPLOYERS

(List all jobs and contracts held by you during the past five continuous years)

CURRENT EMPLOYER

Company Name		Telephone
Address	City	State Zip Code
Position Held	From	To
Reason for Leaving	Supervisor	

PREVIOUS EMPLOYER

Company Name		Telephone
Address	City	State
Zip Code		
Position Held	From	To
Reason for Leaving	Supervisor	

PREVIOUS EMPLOYER

Company Name		
Telephone		
Address	City	State
Zip Code		
Position Held	From	To
Reason for Leaving		Supervisor

CRIMINAL HISTORY

Have you ever been charged, convicted of, or pled guilty to a crime, either misdemeanor or a felony (including but not limited to drug-related charges, child abuse, other crimes of violence, theft, or motor vehicle violations?) If yes, describe:	<input type="checkbox"/> Yes	<input type="checkbox"/> No

PERSONAL/PROFESSIONAL REFERENCES

Name	Address	Phone	Relationship
Name	Address	Phone	Relationship
Name	Address	Phone	Relationship

AUTHORIZATION AND RELEASE FOR BACKGROUND CHECKS AND SCREENING

An outside vendor is used for background checks and screenings. These include county, state, and federal criminal checks. If applicable, education and credit checks may also be applied.

In order to complete the appropriate screenings, please provide the following information:

Legal First Name
Legal Last Name
Current E-Mail Address

APPLICATION STATEMENT

(Read and sign below)

I certify that this employment application was completed by me and that all of the information on this application is true and correct to the best of my knowledge. I understand that any falsification, misrepresentation, or omission of facts called for herein will result in my disqualification from employment. Since I understand I will be working near or around children, I voluntarily consent to a criminal background check, if I am 18 years of age or older, and if I am offered the position applied for. If under 18, reference checks only are required.

If employed, I agree to conform to all of the employer's rules and policies. In addition, I understand that I will not have a contract of employment for any specified period of time, either expressed or implied.

I verify that the foregoing information is true and correct, and I authorize the verification of the information. I hereby release any and all persons whatsoever from any claims arising from such verification. I understand that misrepresentation by me on this application will be cause for cancellation of the application, or dismissal if employed.

Print Name	
Signature	Date